

NOTICE TO ARCHITECTS

Pursuant to WV Code §5G-1-3, the insert county County Board of Education is seeking expressions of interest from Architectural firms for all professional services to design and provide construction administration for the following:

insert brief description of project(s) services desired

Architects are invited to submit an expression of interest, to include a statement of qualifications, performance data, and other material information desired no later than insert date and year, close of business 4:00 P.M. (E.S.T.) at the Office of the Board of Education of insert county, insert address, West Virginia insert zip code.

The project will include, but not limited to: insert description of specific project

A selection team will evaluate the statements of qualifications and will conduct discussions with at least three of the professional firms submitting these statements deemed to be the most highly qualified to provide the service required, rank such firms in order of preference and submit to the insert county County Board of Education for approval.

NOTE: This document is to be used for the advertisement in the newspaper. A copy of this document should also be sent to Jonathan Adler, AIA West Virginia for distribution to all West Virginia Society of Architects members. Mr. Adler's email address is jonathan.adler@aiawv.org and the telephone number is 304-344-9872.